

PHOA BOARD MEETING Minutes, July 11, 2022

Attendees – Board members Becky, Carl, Christine, Jim, Karin, Kris, and Stephen. In the absence of the Secretary, Stephen recorded the notes and the Secretary prepared the minutes.

The meeting was called to order at 7:08 PM.

As the first order of business, the minutes of the June meeting were unanimously approved. Thereafter, the Board adjourned to Executive Session at 7:09 pm and reconvened the Board meeting at 7:13 pm.

As the next order of business, reports by various Committee chairs were presented.

- ACC – Approvals included (but were not limited to) replacement of legal roofs to replace illegal roofs, paint colors, landscaping plans, roll-out dumpster, and solar panels. ACC provided notice to an owner about an unkempt lot, downed fence and storage of an RV on a lot; guidance on above-ground lap pool; and guidance on a front lot courtyard wall height.
- Communications – Stephen reported on 4 Connections issued in the period June 9 through July 6 and the opened rate, which averaged between 60.1% and 64.3%.
- Development – Following discussion, Becky agreed to reach out to the Mountain Shadows and Holland Park neighborhoods regarding coordination of development efforts and existing and potential traffic issues.
- Finance – Kris reported that all requisite paperwork had been signed with Heartland and Hyfin for the processing of electronic payments for annual membership dues and trash/recycle pickup. Heartland will confirm the 501(c)(4) status of the PHOA. He indicated that the financial reports had previously been mailed, and reported on the good financial standing of the PHOA. Kris noted that he would prepare the FY 2022 tax return for the PHOA, as well as a draft FY 2023 budget for discussion at the August Board meeting. Given the discussions about a modest increase in PHOA dues for calendar 2023, Kris agreed to write a proposal justifying a potential dues increase for presentation at the August Board meeting. Finally, as a *best practice* Kris is shopping policy coverage and rates for PHOA insurance, which comes up for annual renewal in September.
- Social Activities – Karin noted that Jeff Amerine has updated the website and Facebook page with the food truck schedule for the remainder of the 2022 season. She commented that there were only 89 neighbors who took advantage of the Ice Cream Social on July 9. Karin indicated that Movie in the Park will be held on August 26 and will feature the movie *Encanto*; agreed to ask Drew Hutchinson about movie licensing fees and the use of his projector; and offered to obtain proposals for providing hotdogs and popcorn.
- Traffic & Safety – Carl stated that there were 19 police events reported in June. Three police patrols are on the schedule in July, and three were requested for August. Requests were made to the City to install speed limit signage on Golden Hills Road, fill potholes on Haverhill Place, and attend to a homeless camp on Tech Center Drive. As a complement to his report, he indicated that in the future he will use the City's Code Enforcement protocols to report camps and dumping at Popes Valley Drive and Rusina Road.

New Business

The Board discussed the following topics:

- PHOA Signs – The Board agreed to form a working group to review the existing signs for Clean-up Day, Dumpster Day, Ice Cream Social, and Movie in the Park (among others), and to propose designs for new signs that will be more easily read.
- Annual Meeting – The PHOA Annual Meeting will be held on Sunday, September 18 at 1 pm MT at the Pavilion in Pinecliff Park.

- New Format for Agenda/Minutes – Stephen suggested a new format for the agenda and minutes, and the Board agreed to see if it would be more efficient.
- August Board Meeting – Since Christine will be out of town, it was agreed that the meeting would be held at Stephen’s home at 5150 Golden Hills Court.

There being no further business, following motion the meeting was adjourned at 8:49 pm.

Respectfully submitted,

Judith K. Benson