

ACC Request Form

Most outside improvements or repairs on a resident's house and / or lot require review and approval by the ACC. If you are planning painting, outside remodeling, landscaping, fencing, or changing / constructing / building / replacing something on the outside of your property, send the ACC this form. Quick approval / feedback is our goal; call or email us so we can help.

Pinecliff Architectural and Landscaping Change Request Form Application:

Please use this form to start the application process for change to the Pinecliff Architectural Committee for any changes to the exterior of your home or lot, to include roofing, fencing, exterior paint colors, decks, landscaping, etc.

Name _____ Date _____

Address _____

Phone Number _____ Cell _____

E-Mail Address _____

Scope of work: _____

I live in Covenant Filing number or name _____ .
The protective covenants are available on-line at <http://pinecliff-hoa.com/pinecliff-covenants/>. If you do not know your Covenant Filing number, you can find it on the Pinecliff web site or call a member of the Architectural Control Committee (ACC) at: Jim Brechwald 719-266-1992; Tony Jacobs 719-330-1738; Laura Anderson 719-330-6326; or Rich Seyer 266-9414. Please allow 2 weeks to hear back from the ACC. Please do not schedule work to start until you have final approval. Thank you.

I have / have not reviewed the protective covenants for my address.

Contractor I will be using: _____

Your Contractor phone number: _____

Contractor not selected _____ or a self-help/do it yourself project _____

Requirements for the project:

Submit a materials description and a plan or drawing showing fence lines, landscaping detail, concrete, or stonework, etc.

Submit house, landscaping, fence, lot changes (proportionally drawn) on a lot plan/plat with setbacks for changes especially if the house or deck footprint is changing. Get a building permit if required by Pikes Peak Regional Building at 719-327-2880.

Submit color samples for any paint change (These are not required if your house has an approved color, simply state the color name).

Submit detailed specifications for new roofing including the name, material type, color, fire/wind/impact ratings and weight per square for composites. (If the roofing material is a new product, please submit a brochure/web site and a manufacturer's contact phone number).

Submit all requests to the architectural committee at acc@pinecliff-hoa.com or mail to Pinecliff Homeowners' Association, ACC, PO Box 49372, Colorado Springs, CO 80949-9372. Visit our website at: www.Pinecliff-hoa.com.

Approved by: _____ Date _____

YOUR PROJECT MUST BE STARTED WITHIN 90 DAYS OF THE APPROVAL DATE AND COMPLETED IN ONE YEAR OR A NEW REQUEST IS TO BE SUBMITTED. (version 4/01/2022)
